



## SM PRE-SHOW CHECKLIST

### 18:00/11:30

- Actors called for wardrobe
- Set up SM book, notes, water in LX booth for run of show
- 25 Minutes until fight call (Sage, Ian, Niki)

### 18:15/11:45

- Check that Props presets, and LX, SND, VDO presets are complete
- 10 minutes until fight call (Announce)
- 45 minutes until house opens

### 18:25/11:55

- Check that sweep with dry mop is complete
- **FIGHT CALL (announce)**

### 18:30/12:00

- 30 minutes until house open (Announce)

### 18:35/12:05

- Check Running crew is mopping stage

### 18:45/12:15

- 15 minutes until house opens

### 18:50/12:20

- Check that stage is dry
- Last chance to check props (Announce)
- 10 minutes until house opens (Announce)

### 18:55/12:25

- Check that borders, legs, main curtain are in. Check set is on preset spikes.
- Check LX, SND, VDO are in pre-show



**19:00/12:30**

- **HOUSE OPEN (Announce)**
- **30 minutes to places (Announce)**

**19:15/12:45**

- 15 minutes to places (Announce)

**19:29/12:59**

- **PLACES CALL (Announce)**
- Head to LX booth to get house from Carolyn

**INTERMISSION (15 min)**

**Start of int:**

- Call ops back on headset in 10 minutes
- Bathroom/water break

**8 minutes into int:**

- Check Backstage that scene change is complete
- Check with Sadie on headset that Micah and Jada are ready on SL
- Check that LX and Fly ops are back on headset and ready to go

**10 minutes into int, from Backstage ASM headset (if checks are good):**

- Call LX 54 with a complete
- Call Fly C on LX 54's complete
- **5 Minutes to places (announce)**

**End of int**

- Call places (Announce)
- Head back to LX booth to get house from Carolyn