

Pre-show Checklist								
Task	Oct 19 Dress 1	Oct 21 Dress 2	Oct 22 Perf 1	Oct 23 Perf 2	Oct 24 Perf 3	Oct 25 Perf 4	Oct 26 Perf 5	Oct 26 Perf 6
1 Open Sound Booth & turn on blue lights								
2 Log Into Video Laptop								
3 Open Qlab and MadMapper Show files (NOT demo MadMapper)								
4 Switch On projector								
5 Remove Lens Cap On Projector, Place Nearby								
6 Power on projector in Qlab and close shutter								
7 Test Mapping using "Timelapse" Cue								
8 Help HLX with flashup								
9 Sweep and Mop								
10 Tape Sound and LX booth doors								

Post-Show Checklist								
Task	Oct 19 Dress 1	Oct 21 Dress 2	Oct 22 Perf 1	Oct 23 Perf 2	Oct 24 Perf 3	Oct 25 Perf 4	Oct 26 Perf 5	Oct 26 Perf 6
1 Power off Projector with Qlab Cue								
2 Save show files and log out of laptop								
3 Untape door, turn off blue light, and close booth if Zoe doesn't need it								
4 Switch Off projector								
5 Put Lens cap back on projector								